

# **SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS**

## **MINUTES**

July 21, 2011

The South Carolina Commission on Disabilities and Special Needs met on Thursday, July 21, 2011, at 10:30 AM at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

### **COMMISSION**

#### **Present:**

Rick Huntress, Chairman (via videoconference)  
Fred Lynn, Vice Chairman  
Christine Sharp, Secretary  
Deborah McPherson  
Kelly Hanson Floyd (via teleconference)  
Nancy Banov (via teleconference)  
Harvey Shiver

### **DDSN Administrative Staff**

Dr. Buscemi, State Director; Dr. Kathi Lacy, Associate State Director, Policy; Mr. Tom Waring, Associate State Director, Administration; Mr. David Goodell, Associate State Director, Operations; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

### **Guests**

(See Attachment 1 Sign-In Sheet)

### **Coastal Regional Center (via videoconference)**

(See Attachment 2 Coastal Sign-In Sheet)

### **Pee Dee Regional Center (via videoconference)**

(See Attachment 3 Pee Dee Regional Sign-In Sheet)

### **Whitten Center (via videoconference)**

(See Attachment 4 Whitten Center Sign-In Sheet)

### **York County DSN Board (via videoconference)**

(See Attachment 5 York County Sign-In Sheet)

### News Release of Meeting

Vice Chairman Fred Lynn called the meeting to order. Commissioner Christine Sharp read a statement of announcement about the meeting that had been mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

### Invocation

Commissioner Lynn gave the invocation.

### Introduction

Dr. Buscemi introduced and welcomed the newly recommended Commission Member, Katherine Davis.

### Adoption of the Agenda

On motion of Commissioner Sharp, seconded and passed, the Commission accepted the agenda as presented. (Attachment A)

### Approval of the Minutes of the July 21, 2011 Meeting

On motion of Commissioner Sharp, seconded and passed, the Commission accepted the minutes as presented.

### Public Input

There was no public input.

### Report from DSN Boards

Ms. Elizabeth Krauss spoke on behalf of the SC Human Service Providers Association.

### Introduction of New Commissioners

Chairman Huntress asked the newly appointed Commissioners, Fred Lynn, Christine Sharp and Harvey Shiver to share why they wanted to serve as a Commission Member.

### Committee Appointments

Chairman Huntress stated he would be appointing members to the Commission's Finance and Audit Committee and the Policy Committee at the August Commission Meeting. He asked the Commissioners to let him know via email if they desire to serve on either committee and asked Commissioners

Banov and McPherson to let him know if they are interested in staying on the committees they currently are on or would like to serve on another committee.

### Special Recognition

Chairman Huntress made a special recognition to Commissioner Kelly Floyd for her service on the Commission. He stated she always gave special attention to anyone who contacted her and that her work will always be very much appreciated. Commissioner Sharp read a resolution presented to Commissioner Floyd.

### Special Olympics

Leigh Garner and Demi Hiepner spoke about their experience of taking part in the 2011 Special Olympics World Summer Games in Athens, Greece. They along with their parents, Sally Garner and Peet Van Der Schyff, thanked the Commission for the funding that was made available for them to attend.

### **New Business**

#### Consideration of Bid/Renovation of Jasper Day Program Building

Mr. Tom Waring presented information on the bid to renovate the Jasper Day Program Building. On motion of Commissioner Sharp, seconded and passed, the Commission approved to accept the recommendation to award the bid to Mitchell Construction, Inc., of Walterboro, South Carolina in the amount of \$476,250.00 and to award the bid to the second lowest bidder if needed. (Attachment B)

#### State Director's Report

Dr. Buscemi stated that DDSN still does not know what is going to happen regarding the \$1.3 Million issue with DHHS. DDSN was contacted by DHHS to offer more flexibility from where to take the money. Dr. Buscemi added she has a meeting with Director Tony Keck in August to continue discussion on this subject.

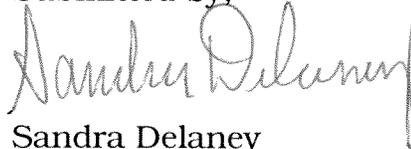
Dr. Buscemi stated that currently no decision has been made on the outcome of the OIG room and board issue.

Dr. Buscemi reported there are no changes with the DHHS administrative cost issue. DDSN met with DHHS and provided additional documentation to CMS/DHHS. This issue needs to be factored in with our decision making process for the spending plan.

Dr. Buscemi reported on the State Auditor's Report for 2010. Nine areas were audited which was a random sampling. The report was good with no findings other than a miscode of an expenditure which turned out to be a typo. The report speaks well of the DDSN fiscal staff.

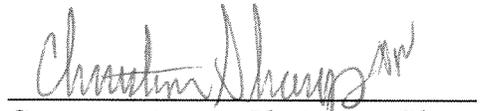
Chairman Huntress announced a Commission Work Session will be held August 17, 2011 with the Commission Meeting to follow on August 18, 2011. With no further business, the meeting was adjourned by Vice Chairman Lynn with the Commission Work Session to follow.

Submitted by,



Sandra Delaney

Approved:



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Commissioner Christine Sharp  
Secretary



# SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

## Commission Meeting

July 21, 2011

### Guest Registration Sheet

**(PLEASE PRINT)**

Name and Organization

- |     |                 |                            |
|-----|-----------------|----------------------------|
| 21. | Dorothy Goodwin | Community Optics           |
| 22. | NAL Peters      | Gov's Office               |
| 23. | Ann Dalton      | SC DDSN                    |
| 24. | Joyce Davis     | BIASC                      |
| 25. | Ralph Conner    | ACBD/TDC                   |
| 27. | Katherine Davis | Palmetto Health Foundation |
| 28. | Jackie Richards | Family Connection          |
| 29. | TERRY ELLIDGE   | SC VOICES                  |
| 30. | George MAKY     | SC DHHS                    |
| 31. | Melchior Lilly  | Parent Rel.                |
| 32. | Diane Eppaly    | SCSCA                      |
| 33. |                 |                            |
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| 40. |                 |                            |

SC COMMISSION ON DISABILITIES AND S  
Commission Meeting  
July 21, 2011

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

1. Alice Shook - Berkeley Citizens, Inc
2. Rick Wagner Charleston DSN Bd
3. Rufus Brice DDSW
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SC COMMISSION ON DISABILITIES AND  
Commission Meeting

Attachment 3

July 21, 2011

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

1. Susan John - Horry county DSN
2. Ruth Thomas Darlington County DSN Bd.
3. Mike Keen Marion-Dixon DSN
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SC COMMISSION ON DISABILITIES AND S  
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July 21, 2011

Attachment 4

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

1. *FAT FAGAN* *SCDDSN*

2. *Jimmy Bart*

3. *Jim N...* *SCDDSN*

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SC COMMISSION ON DISABILITIES AND  
Commission Meeting  
July 21, 2011

Attachment 5

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

- 1. Mary Poole YCBDSN
- 2. Janice Fowler YCBDSN
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**SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS**

**A G E N D A**

**South Carolina Department of Disabilities and Special Needs  
3440 Harden Street Extension  
Conference Room 251  
Columbia, South Carolina**

**July 21, 2011**

**10:30 AM**

1. Notice of Meeting Statement *Commissioner Christine Sharp*
2. Invocation *Commissioner Fred Lynn*
3. Introduction of Guests
4. Adoption of Agenda
5. Approval of the Minutes of the June 23, 2011 Meeting
6. Public Input
7. Report from DSN Boards *Ms. Elizabeth Krauss*
8. Introduction of New Commissioners *Chairman Rick Huntress*
9. Committee Appointments *Chairman Rick Huntress*
10. Special Recognition *Chairman Rick Huntress*
11. Special Olympics: Report on World Games
12. New Business:  
Consideration of Bid/Renovation of Jasper Day  
Program Building *Mr. Tom Waring*
13. State Director's Report *Dr. Beverly Buscemi*
14. Next Regular Meeting Date (August 18, 2011)

**PLEASE SILENCE CELL PHONES DURING THE MEETING. THANK YOU.**

**CONSIDERATION OF BID**

**COASTAL CENTER – JASPER COUNTY DAY PROGRAM BUILDING –  
ADDITION/ RENOVATION**

**J16-9825-CA**

The project scope includes a 3,400 square foot addition and renovations to SCDDSN Jasper Day Program facility in Ridgeland, South Carolina. The structure will be a slab on grade/pre-engineered structure with brick veneer, casement windows and metal exterior doors. The interior finishes include carpet, paint, FRP, VCT and suspended acoustical tile ceiling. The project also includes all mechanical, electrical and plumbing work as well as some limited site alternations. There will be minor renovations to existing interior spaces.

Jasper DSN Board has outgrown the current facility and this expansion is needed to accommodate day activities and other services for consumers.

It is recommended that a contract be awarded for the base bid amount: to **MITCHELL CONSTRUCTION, INC., OF WALTERBORO, SOUTH CAROLINA** in the amount of **\$ 476,250.00**. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsive or non-responsible.

<b>Base Bid:</b>	<b>\$ 476,250.00</b>
<b>Contract Amount:</b>	<b><u>\$ 476,250.00</u></b>

ATTACHMENT: BID TABULATION

FUNDS: DEBT SERVICE

**Bid Date:** July 12, 2011

Date: July 12, 2011



Engineering and Planning  
 3440 Harden St. Extension  
 Columbia, SC 29203  
 Phone: (803) 898-9796  
 Fax: (803) 898-9653

PROJECT NO.: 315-425-CA  
 PROJECT NAME: Jasper County DSNB Day Program Building - Addition/Renovation  
 ARCHITECT/ENGINEER: Gorth, Brown & Associates  
 BID DATE: Tuesday, 7/12/2011  
 TIME: 2:00 PM  
 LOCATION: SCDDSN Central Office, Conf Room 247

**BID TABULATION**

	CONTRACTOR NAME	BID SEC	ADDENDUM NO. ONE	BASE BD NO. 1	BASE BID NO. 2	SUBCONTRACTORS	
						Base Bid No. 1	Base Bid No. 2
1	Mitchell Construction Co., Inc. Walterboro, SC 29488 (843) 549-7112 (843) 549-7857	✓	✓	\$473,250.00	\$476,250.00	Mechanical Electrical Plumbing	Wash Heating and Air Beach Electrical Thomas Electrical and Plumbing
2	Beaufort Construction Inc. Beaufort, SC 29902 (843) 521-9766 (843) 521-9438	✓	✓	\$548,436.00	\$555,465.00	Mechanical Electrical Plumbing	Pender Bros Wynn Electric Plumb-Rite
3	MB Construction Services 319 Memorial St. Manning, SC 29102 (843) 250-0942	✓	✓	\$615,000.00	\$630,000.00	Mechanical Electrical Plumbing	Jerry's Heating & Air R. J. Martin Co. Thomas Electrical and Plumbing

Architect/Engineer: Gorth, Brown & Associates, AIA/CES

Witness