

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

October 18, 2012

The South Carolina Commission on Disabilities and Special Needs met on Thursday, October 18, 2012, at 10:00 AM at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:

Fred Lynn, Chairman
Deborah McPherson, Vice Chairman
Christine Sharp, Secretary
Katherine Davis
Eva Ravenel
Katherine Finley
Harvey Shiver

DDSN Administrative Staff

Dr. Buscemi, State Director; Dr. Kathi Lacy, Policy; Mr. David Goodell, Associate State Director, Operations; Mr. Tom Waring, Associate State Director, Administration; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

Guests

(See Attachment 1 Sign-In Sheet)

Coastal Regional Center (via videoconference)

(See Attachment 2 Coastal Regional Center Sign-In Sheet)

Pee Dee Regional Center (via videoconference)

(See Attachment 3 Pee Dee Regional Center Sign-In Sheet)

Whitten Regional Center (via videoconference)

(See Attachment 4 Whitten Center Regional Center Sign-In Sheet)

York County DSN Board (via videoconference)

(See Attachment 5 York County Sign-In Sheet)

News Release of Meeting

Chairman Fred Lynn called the meeting to order and Commissioner Christine Sharp read a statement of announcement about the meeting that had been mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Invocation

Commissioner Harvey Shiver gave the invocation.

Adoption of the Agenda

The Commission adopted the October 18, 2012 Meeting Agenda by unanimous consent. (Attachment A)

Approval of the Minutes of the September 20, 2012 Meetings

The Commission approved the minutes of the September 20, 2012 Commission Meeting by unanimous consent.

Public Input

Ms. Kathleen Roberts of Newberry, SC spoke on behalf of the Whitten Center.

Report from DSN Boards

Ms. Elizabeth Krauss spoke on behalf of the SC Human Service Providers Association.

Commissioners' Update

Commissioner Christine Sharp spoke of events and meetings that she attended and shared news of upcoming events in her district.

Committee Appointments

Chairman Fred Lynn appointed Commissioner Katherine Finley to the Policy Committee and Commissioner Eva Ravenel to the Finance and Audit Committee. Chairman Lynn removed himself from serving on the Policy Committee.

New Business

One Quarter Targeted Case Management (TCM) Data Report

Mr. Tom Waring provided TCM data for one full quarter. He stated the concern is the proposed rates will not be adequate to cover services based on the data collected. Mr. Waring added that travel/transportation has not been computed in the rates. Dr. Buscemi will provide this data to Mr. Tony Keck of DHHS. Discussion followed. Mr. Waring will provide an update at the November Commission meeting. (Attachment B)

Supports Intensity Scale (SIS)

Dr. Buscemi reported that DDSN is very interested in moving toward a nationally recognized assessment tool. In the Kerr and Company Consultants 2010 Limited Scope Review of DDSN, it was recommended that DDSN explore the use of a nationally recognized assessment tool such as the Supports Intensity Scale (SIS). Dr. Buscemi stated that the SIS implementation has not taken place. Some providers have agreed to allow the interviewers to conduct practice interviews with local consumers, but only for training purposes. She spoke of the separate November meetings for providers, advocate groups and the Commissioners. The meetings are being conducted by AAIDD master trainers to provide information and allow the attendees to ask questions and share concerns. Dr. Buscemi clarified that staff have not requested approval of the Commission for the SIS to be used as a resource allocation model, nor are staff requesting that today. DDSN is only proceeding with the SIS as an assessment tool at this time. Discussion followed. Commissioner Deborah McPherson made a motion that we move forward with implementation of SIS and if the agency uses SIS as a resource allocation model the agency would grandfather individuals in at their current service levels if that is their desire. The motion was seconded. Discussion followed. Commissioner McPherson amended her motion as to approve implementing SIS as an assessment tool only and grandfather individuals in at their current service levels if that is their desire. The motion was seconded. The motion failed. Discussion followed. Commissioner Harvey Shiver made the motion to accept the SIS as an assessment tool only and to bring its use as a resource allocation model before the Commission as a separate discussion. The motion was seconded and passed. Commissioner McPherson made the motion that any contracts over \$100,000 relating to SIS need to be brought forth to the Commission for approval. Discussion followed. Commissioner McPherson withdrew her motion.

State Director's Report

Dr. Buscemi reported on the following topics:

No further updates on OIG room and board audit or the Medicaid administrative reimbursement issue.

There are only two components of the MFP that are now being implemented - \$6,000.00 per person for initial community home setup and use of transition coordinators to facilitate movement of individuals from institutional to community settings.

The increase for PDD line therapists has still not been approved. It has been nearly three years now since the initial request, and almost a year with the most recent request. This is going to affect DDSN's ability to spend the PDD funding as projected for this year. DDSN is prohibited from moving funding from the program to other services.

The DDSN pilot for the electronic records systems, Therap Services, is being implemented at the Saleeby Center. Several providers have chosen to use Therap electronic records system on their own. The pilot is being conducted to better understand the pros and cons of this type of system. If DDSN moves toward implementing an electronic records system, it may or may not be Therap Services; it would go through the procurement process.

Dr. Buscemi stated the November Commission Meeting will be moved up one week to November 8, 2012 and the December meeting will be at the regular scheduled date of December 20, 2012.

Next Regular Meeting Date

Chairman Fred Lynn announced the next Commission Meeting is scheduled for Thursday, November 8, 2012.

Executive Session

On motion of Commissioner Katherine Davis, seconded and passed, the Commission entered into Executive Session to discuss contractual matters and receive legal advice.

Enter into Public Session

The Commission entered into Public Session. It was noted that no action was taken in the Executive Session.

Adjournment

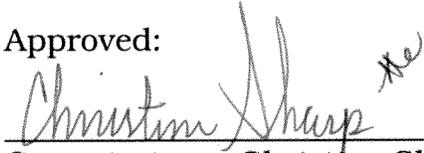
With no further business, Chairman Fred Lynn adjourned the meeting.

Submitted by,



Sandra J. Delaney

Approved:

A handwritten signature in cursive script, appearing to read "Christine Sharp", is written over a horizontal line. There is a small, illegible mark to the right of the signature.

Commissioner Christine Sharp
Secretary

SC COMMISSION ON DISABILITIES AND :
Commission Meeting

Attachment 1

October 18, 2012

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. RICHARD WNEK DDSU
2. LISA WECK DDSN
3. LINDA VELDHEER DDSN
4. KATHLEEN ROBERTS WC PARENTS CLUB & SCPAK
5. Nancy McCormick P+A
6. Angela Jacildone SC Spinal Cord Injury Assoc.
7. ~~Kenneth G. Smith~~ SCAIP
8. Thord Warron KCBDSN
9. Mike Kirk Marian. Dillon DSN
10. Ann Dalton SCODSN
11. Dorothy Goodwin Community Options
12. W.C. Hoeckle Family Connection S.C.
13. Elaine Miller SCMENTOR
14. Elizabeth Krauss Georgetown DSN
15. Kevin Jacobs DDSN
16. Joyce Davis BIASC
17. Ralph Country ACBD
18. George W. J. Maky SC D+HS
- 19.
- 20.

SC COMMISSION ON DISABILITIES AND
Commission Meeting
October 18, 2012

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Suzanne Johnson Coastal Center Parents
2. Linda Bodiford Coastal Center Parent
3. Rufus Britt DDSN
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SC COMMISSION ON DISABILITIES AND S
Commission Meeting
October 18, 2012

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 21. Susan L. John - Horry Co. DSN
- 22. Ruth Thomas Darlington County DSN Board
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SC COMMISSION ON DISABILITIES AND SI
Commission Meeting
October 18, 2012

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 1. John N King DDSN
- 2. PA FARM DDSN
- 3. Elaine Thuma ICBASN
- 4. Susan Cordell Sutton Ct
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SC COMMISSION ON DISABILITIES AND S
Commission Meeting
October 18, 2012

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 1 Mary Poole York County BDSN
- 2 Michelle Shaffer YCBDSN
- 3 JANICE FOWER YCBDSN
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SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

A G E N D A

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251
Columbia, South Carolina**

October 18, 2012

10:00 AM

1. Call to Order *Chairman Fred Lynn*
2. Welcome - Notice of Meeting Statement *Commissioner Christine Sharp*
3. Invocation *Commissioner Harvey Shiver*
4. Introduction of Guests
5. Adoption of Agenda
6. Approval of the Minutes of the September 20, 2012 Meeting
7. Public Input
8. Report from DSN Boards *Ms. Elizabeth Krauss*
9. Commissioners' Update *Commissioners*
10. New Business:
 - A. One Quarter TCM Data Report *Mr. Tom Waring*
 - B. Accountability Report *Dr. Beverly Buscemi*
 - C. Supports Intensity Scale (SIS) *Dr. Beverly Buscemi*
11. State Director's Report *Dr. Beverly Buscemi*
12. Executive Session
13. Enter into Public Session
14. Next Regular Meeting Date (November 8, 2012)
15. Adjournment

PLEASE SILENCE CELL PHONES DURING THE MEETING. THANK YOU.

TARGETED CASE MANAGEMENT - SEPTEMBER 2012

Active Service Coordination - Level 1

Total Minutes Logged	526,732	
Minutes Reportable - Medicaid Eligible - Not at Home	363,329	68.98%
Minutes Reportable - Medicaid Eligible - At Home	81,255	15.43%
Minutes - Non Reportable - Medicaid Eligible	55,761	10.59%
Minutes - Non Medicaid Eligible	26,387	5.01%
	<u>526,732</u>	<u>100.00%</u>

Billable Minutes Based on Proposed Partial Units

Estimated Billable Minutes - Not at Home	<u>351,645</u>	96.78%
Minutes Reportable - Medicaid Eligible - Not at Home	363,329	
Estimated Billable Minutes - At Home	<u>80,445</u>	99.00%
Minutes Reportable - Medicaid Eligible - At Home	81,255	

Projected Revenue - September 2012

Estimated Billable Units - Not at Home	23,443
Rate	\$ 15
Revenue	<u>\$ 351,645</u>
Estimated Billable Units - At Home	5,363
Rate	\$ 20
Revenue	<u>\$ 107,260</u>
Total Projected September 2012 Revenue per New Payment Structure	\$ 458,905
Actual DDSN Payment to Service Providers for September Services	\$ 1,403,931
Percentage of September 2012 Projected Revenue to Payments to Service Providers for September Services	32.69%

TARGETED CASE MANAGEMENT - 1ST QUARTER - FY 13

Active Service Coordination - Level 1

Total Minutes Logged	1,781,162	
Minutes Reportable - Medicaid Eligible - Not at Home	1,183,786	66.46%
Minutes Reportable - Medicaid Eligible - At Home	284,604	15.98%
Minutes - Non Reportable - Medicaid Eligible	217,110	12.19%
Minutes - Non Medicaid Eligible	95,662	5.37%
	<u>1,781,162</u>	<u>100.00%</u>

Billable Minutes Based on Proposed Partial Units

Estimated Billable Minutes - Not at Home	<u>1,150,095</u>	97.15%
Minutes Reportable - Medicaid Eligible - Not at Home	1,183,786	
Estimated Billable Minutes - At Home	<u>282,120</u>	99.13%
Minutes Reportable - Medicaid Eligible - At Home	284,604	

Projected Revenue - 1st Quarter - FY 13

Estimated Billable Units - Not at Home	76,673
Rate	\$ 15
Revenue	\$ <u>1,150,095</u>
Estimated Billable Units - At Home	18,808
Rate	\$ 20
Revenue	\$ <u>376,160</u>
Total Projected 1st Quarter FY 13 Revenue per New Payment Structure	\$ 1,526,255
Actual DDSN Payment to Service Providers for 1st Quarter FY 13 Services	\$ 4,209,231
Percentage of 1st Quarter FY 13 Projected Revenue to Payments to Service Providers for 1st Quarter FY 13 Services	36.26%

TARGETED CASE MANAGEMENT - SEPTEMBER 2012

Inactive Service Coordination - Level 2

Total Minutes Logged	32,988	
Minutes Reportable - Medicaid Eligible - Not at Home	15,236	46.19%
Minutes Reportable - Medicaid Eligible - At Home	2,071	6.28%
Minutes - Non Reportable - Medicaid Eligible	10,421	31.59%
Minutes - Non Medicaid Eligible	5,260	15.95%
	<u>32,988</u>	100.00%

Billable Minutes Based on Proposed Partial Units

Estimated Billable Minutes - Not at Home	<u>14,790</u>	97.07%
Minutes Reportable - Medicaid Eligible - Not at Home	15,236	
Estimated Billable Minutes - At Home	<u>2,010</u>	97.05%
Minutes Reportable - Medicaid Eligible - At Home	2,071	

Projected Revenue - September 2012

Estimated Billable Units - Not at Home	986
Rate	\$ 15
Subtotal	<u>\$ 14,790</u>
Estimated Billable Units - At Home	134
Rate	\$ 20
Subtotal	<u>\$ 2,680</u>
Total Revenue	\$ 17,470

TARGETED CASE MANAGEMENT - 1ST QUARTER - FY 13

Inactive Service Coordination - Level 2

Total Minutes Logged	109,538	
Minutes Reportable - Medicaid Eligible - Not at Home	48,276	44.07%
Minutes Reportable - Medicaid Eligible - At Home	8,094	7.39%
Minutes - Non Reportable - Medicaid Eligible	32,603	29.76%
Minutes - Non Medicaid Eligible	20,565	18.77%
	<u>109,538</u>	100.00%

Billable Minutes Based on Proposed Partial Units

Estimated Billable Minutes - Not at Home	<u>46,875</u>	97.10%
Minutes Reportable - Medicaid Eligible - Not at Home	48,276	
Estimated Billable Minutes - At Home	<u>7,995</u>	98.78%
Minutes Reportable - Medicaid Eligible - At Home	8,094	

Projected Revenue - 1st Quarter FY 13

Estimated Billable Units - Not at Home	3,125
Rate	\$ 15
Subtotal	<u>\$ 46,875</u>
Estimated Billable Units - At Home	533
Rate	\$ 20
Subtotal	<u>\$ 10,660</u>
Total Revenue	\$ 57,535
