

	<b>State of South Carolina</b>  <b>Amendment #1</b> <b>5400011300</b>	Solicitation:	5400011300
		Date Issued:	05/05/2016
		Procurement Officer:	Evelyn Morgan
		Phone:	(803) 898-9666
		E-Mail Address:	emorgan@ddsn.sc.gov
		Mailing Address:	SCDDSN - Central Office Attn: Division of Procurement Services PO Box 4706 Columbia SC 29240

DESCRIPTION: **To Provide Pharmacy Services for Whitten Center.**

USING GOVERNMENTAL UNIT: **SC Department of Disabilities and Special Needs**

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.*

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

<b>MAILING ADDRESS:</b> SCDDSN - Central Office Attn: Division of Procurement Services PO Box 4706 Columbia SC 29240	<b>PHYSICAL ADDRESS:</b> SCDDSN - Central Office Attn: Division of Procurement Services 3440 Harden Street, Ext.-Suite 220 Columbia SC 29203
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SUBMIT OFFER BY (Opening Date/Time): **05/23/2016 -11:30 A.M.** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **05/03/2016- 3:00 P.M.** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **1**

<b>CONFERENCE TYPE: Pre-Bid/Site Visit</b> <b>DATE &amp; TIME: 05/03/2016 10:30 a.m.</b>  <small>(As appropriate, see "Conferences - Pre-Bid/Proposal" &amp; "Site Visit" provisions)</small>	<b>LOCATION:</b> <b>SC DDSN</b> <b>Whitten Center</b> <b>Conference Room</b> <b>Administration Building</b> <b>28373 Highway 76 East</b> <b>Clinton, SC 29325</b>
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<b>AWARD &amp; AMENDMENTS</b>	Award will be posted on <b>05/26/2016</b> . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="http://www.procurement.sc.gov">http://www.procurement.sc.gov</a>
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

<b>NAME OF OFFEROR</b>  <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
<b>AUTHORIZED SIGNATURE</b>  <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	<b>DATE SIGNED</b>
<b>TITLE</b>  <small>(business title of person signing above)</small>	<b>STATE VENDOR NO.</b>  <small>(Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>)</small>
<b>PRINTED NAME</b>  <small>(printed name of person signing above)</small>	<b>STATE OF INCORPORATION</b>  <small>(If you are a corporation, identify the state of incorporation.)</small>
<b>OFFEROR'S TYPE OF ENTITY: (Check one)</b> <span style="float: right;"><small>(See "Signing Your Offer" provision.)</small></span> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____ <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local)	

# SOLICITATION No. 5400011300

## AMENDMENT No. 1

**New Opening Date:** 05/23/2016 @ 11:30 A.M.

**New Award Posting Date:** 05/26/2016

### AMENDMENTS TO SOLICITATION (JAN 2004)

- (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: [www.procurement.sc.gov](http://www.procurement.sc.gov)(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

### **MODIFICATIONS:**

Add: The following modification

The Start Date is set July 1, 2016, if a new Contractor is awarded this contract, then, there would be a transition period of up to 30 days from the contract start date for the transfer of prescription data, patient information, or any other needed information. A new Contractor would not begin to receive payments until transition is complete. The Monthly Flat Fees would be prorated for the first month.

The following clauses on page 39 are corrected below.

#### **Change From:**

#### **TERM OF CONTRACT -- EFFECTIVE DATE / INITIAL CONTRACT PERIOD (JAN 2006)**

The effective date of this contract is the first day of the Maximum Contract Period as specified on the final statement of award. The initial term of this agreement is 5years, 12months, 365days from the effective date. Regardless, this contract expires no later than the last date stated on the final statement of award. [07-7B240-1]

#### **Change To:**

#### **TERM OF CONTRACT -- EFFECTIVE DATE / INITIAL CONTRACT PERIOD (JAN 2006)**

The effective date of this contract is the first day of the Maximum Contract Period as specified on the final statement of award. The initial term of this agreement is 1years, 0months, 0days from the effective date. Regardless, this contract expires no later than the last date stated on the final statement of award. [07-7B240-1]

**Change From:**

**TERM OF CONTRACT -- OPTION TO RENEW (JAN 2015)**

(a) At the end of the initial term, and at the end of each renewal term, this contract shall automatically renew for a period of 4year(s), 12month(s), and 365day(s), unless contractor receives notice that the state elects not to renew the contract at least thirty (30) days prior to the date of renewal. Regardless, this contract expires no later than the last date stated on the final statement of award. (b) Contractor acknowledges that, unless excused by Section 11-57-320, if the contractor is on the then-current Iran Divestment Act List as of the date of any contract renewal, the renewal will be void ab initio. [07-7B245-2]

**Change To:**

**TERM OF CONTRACT -- OPTION TO RENEW (JAN 2015)**

(a) At the end of the initial term, and at the end of each renewal term, this contract shall automatically renew for a period of 1year(s), 0month(s), and 0day(s), unless contractor receives notice that the state elects not to renew the contract at least thirty (30) days prior to the date of renewal. Regardless, this contract expires no later than the last date stated on the final statement of award. (b) Contractor acknowledges that, unless excused by Section 11-57-320, if the contractor is on the then-current Iran Divestment Act List as of the date of any contract renewal, the renewal will be void ab initio. [07-7B245-2]

**QUESTIONS** (These questions were raised at the pre-bid conference)

- 1) Question: Is Whitten Center currently using Paper MARs or eMARs?  
Answer: Whitten Center currently uses Paper MARs.
- 2) Question: What is the current method of providing prescription medication?  
Answer: Whitten Center is currently provided prescription medications in bubble cards (bingo cards), unit doses, and bulk liquid format. The primary method prescription medications are provided are by unit doses and bulk liquid with only the majority of controlled medications being provided in bubble cards (bingo cards). Whitten Center decided to use the unit doses format mainly due to limitations with medication cart sizes in the majority of the residential units at Whitten Center. Whitten Center currently utilizes and requires prescription medications be provided in unit doses and bulk liquid with only controlled medications being provided in bubble cards (bingo cards).
- 3) Question: What are considered the normally delivery days?  
Answer: Monday through Saturday.
- 4) Question: How often are psychotropic medication meetings held?  
Answer: Currently twice per month and usually on the first and third Tuesday.
- 5) Question: How are Nursing sheets, Treatment Sheets, Human Service Assistant (HSA) sheets provided, are they created specifically by the current contractor for Whitten Center?  
Answer: Yes. DDSN expects the Contractor awarded the new contract to create their own sheets.