

DRIVER CORRECTIVE ACTIONS

Driver Record Points and Status	State Vehicle <u>or</u> Accidents (<u>Last 5 yrs</u>)	All Vehicle <u>or</u> Accidents(<u>Last 3 yrs</u>)	Corrective Actions
6-8	1-Regardless of fault*	-----	Verbal counseling concerning responsibilities while driving state vehicles.
9-10	1-at fault** 2-regardless of fault	3-regardless of fault	Written counseling concerning of fault responsibilities while driving state vehicles and mandatory attendance of Defensive Driving Course.
11-12	3-regardless of fault	4-regardless of fault	Review of state vehicle driving privileges by Agency management.***
	2-at fault**	-----	3 months to 1 year suspension from driving State vehicles.
Driver Under Suspension		CORRECTIVE ACTION: Employee is suspended from operating state vehicle until suspension is lifted by DHPT and the Accident Review Board. Employee shall provide a new MVR as proof of lifted suspension.	
	3-at fault**	1 year to permanent suspension from driving State vehicles.	

NOTES:

- * “Fault” is as determined by investigating law enforcement officers, and is indicated by the presence of a charge on the uniform Traffic Report. In the absence of a charge on the report, “fault should be determined by the Agency Accident Review Board.”
- ** Under the Insurance Proviso of the annual State Appropriations Act, a state employee may be held liable for up to \$200 for negligence while driving a state vehicle.
- *** The presence of 11-12 violation points, 3 state vehicle accidents, or 4 “all vehicle” accidents on an employee's MVR, regardless of fault, is cause for that employee’s state vehicle driving privileges to be reviewed by agency management or by an Agency Accident Review Board. The agency may take any action consistent with state and agency personnel regulation.