

**Attachment A**

**Outline of Minimum Requirements for Curriculum**

<b>Module</b>	<b>Minimum Time</b>	<b>Pre-service</b>	<b>Before Performing Skill</b>	<b>Within 45 Days</b>	<b>Skills Recheck</b>	<b>MR/RD and HASCI Waiver Caregiver – (Prior to providing service)</b>
Mission, Vision, Values	.5 hours	X			Annual	
Confidentiality, HIPAA	.5 hours	X			Annual	X
First Aid	Curriculum Specific	X			Every 3 years	X
Prevention of Abuse, Neglect and Exploitation	1 hour	X			Annual	X
Critical Incidents	.5 hour	X				
Consumer Supervision	.5 hours	X			Annual	X
Signs and Symptoms of Illness and Seizures	1 hour	X				X (May be waived if responsible party considers caregiver competent)
Recognizing and responding to suicidal behavior	.5 hour	X				
OSHA Guidelines, Work place safety	1.5 hours	X			Annual	
Fire Safety/Disaster Preparedness	1 hour	X			Annual	X (may be waived if responsible party considers caregiver competent)
Consumer Funds	.5 hours	X				
Medication Assistance	Curriculum Specific	X			Annual	
Physical Management (turning, positioning, body mechanics, etc.)	Specific to Job and population served	X (Regional Centers/Community ICFs/MR )	X			

Active Treatment and ICF/MR Regulations	Curriculum Specific	X (Regional Centers/Community ICFS/MR Only)				
Lifting, Transfers & Passenger Assistance	2 hours		X			
CPR	4 hours		X		Curriculum Specific	
Personal Care	Specific to Job and population served		X			
Defensive Driving	8 hours		X		4 hours every 3 <sup>rd</sup> year	
Approved Crisis Management Curriculum (PRA, PCM, MANDT, NCI)	Curriculum Specific		X		Curriculum Specific	
Supervisor's On- the Job Training Checklist	Specific to job and population served			X		
Person Centered Planning and Personal Outcome Measures	2 hours			X		
Rights, Due Process	1.5 hours			X	Annual	
Understanding Disability	1.5 hours			X		X (May be waived if the responsible party considers caregiver competent)
Personal Property Inventory	.5 hours			X		

Pre-service – before working directly with people who receive services

Curriculum specific – time requirement specified by the curriculum you are using

Specific to job and population– time spent on teaching skill may vary according to job held and/or population worked with