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In accordance with Commission policy, no South Carolina Department of Disabilities and Special Needs (DDSN) facility, building, or portion thereof shall be named to honor any individual, either living or deceased, without the DDSN Commission's prior approval. The Commission recognizes the prerogative of the Legislature of South Carolina by law to name buildings and facilities. The Commission will implement all such decisions made in this manner.

Questions will occasionally arise regarding Non-Commission initiated groundbreakings and dedications of smaller projects. This directive is intended to offer clarification for questions arising in this context.

1. Dedicatory and groundbreaking ceremonies for DDSN facilities are the sole prerogative of the DDSN Commission. No ceremonies or functions shall be so labeled without the prior notification and consent of the Commission.

2. It is impossible and, in fact, undesirable to "dedicate" each unit or facility which may be developed at a particular Regional Center or community location.

3. The distinction should be made between a dedication ceremony and an "open house." Both may be used to signify the opening of a new physical facility. However, the latter is

normally viewed as a more informal arrangement and can be utilized on an annual basis to blanket any capital improvements made during a particular year or period of time.

4. Scheduling of open house activities is hereby delegated to the respective District Directors provided that advance notification to the Associate State Director-Administration be made in order that appropriate representation of the Agency can be arranged when feasible. Invitations to attend open house festivities should also be directed to the members of the DDSN Commission.

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