

Respite Licensing Standards

Effective February 2008

REVISED July 1, 2009

	RESPITE FACILITY	GUIDANCE
1.0	<p>Respite may be provided in:</p> <ul style="list-style-type: none"> A. Licensed Respite Facility B. Foster Home C. Medicaid certified ICF/MR D. Group home E. CRCF F. Licensed nursing facility <p>The license as specified above must be current at the time respite is provided. The licensed capacity cannot be exceeded.</p>	<p>Licensed Respite Facility: settings licensed by DHEC as a respite facility</p> <p>Foster Home licensed by SCDSS as a foster home or by DHEC as CTH I</p> <p>ICF/MR that is licensed by SCDHEC and certified by SCDHEC as an ICF/MR</p> <p>Group Home licensed as a community training home II</p> <p>.CRCF licensed by DHEC</p> <p>Hospital licensed by DHEC</p> <p>Nursing Home licensed by DHEC</p> <p>.</p>
1.1	<p>The home must be licensed:</p> <ul style="list-style-type: none"> A. Prior to provision of respite services; B. Annually C. After major home renovations. 	
1.2	<p>To be licensed as a Respite Facility, the setting must:</p> <ul style="list-style-type: none"> A. Be in good working order B. Be free from obvious hazards C. Generally clean and free of undesirable odors D. Have a system for heating and cooling E. Have at least one non-coin operated telephone F. Have at least one toilet and 	<p>Equipment such as stove, refrigerator, furnace, air conditioner in good working order.</p> <p>Obvious hazards such as pool without proper safety equipment, uncovered well, etc.</p>

	<p>lavatory with hot/cold running water for every 6 people using the Respite Facility</p> <p>G. Have at least one shower (or bathtub) for every 6 people using the Respite Facility if bathing is part of the routine of the service recipient during the hours of care.</p>	
1.3	<p>If respite will be provided during sleeping hours, appropriate sleeping space must be provided:</p> <ul style="list-style-type: none"> A. Maximum of two (2) people per bedroom with minimum of 36” between beds. B. People who are six years of age and older and are of opposite sex may not share bedrooms/sleeping space. C. Bedrooms/sleeping space may not be located in a detached building, unfinished attic or basement, stairway, hall or room commonly used for a purpose other than sleeping/bedroom. D. Each bedroom/sleeping space must have a window E. Each bedroom/sleeping space must be at least 80 sq. feet or 120 sq. feet for double occupancy. 	
1.4	<p>If respite will be provided during sleeping hours, each recipient must be provided with their own:</p> <ul style="list-style-type: none"> A. Bed and clean, comfortable mattress and pillow of proper size and height B. Clean bedding appropriate to 	

	<p>weather</p> <p>C. Sufficient, accessible storage</p>	
	PERSONAL RIGHTS & PROTECTIONS	GUIDANCE
2.0	Caregivers/respice providers and Provider Agencies must advocate for the person to insure the person's rights are exercised and protected.	
2.1	All consumer information is kept confidential.	
	SUPPORT PROVIDER & HOUSEHOLD MEMBERS	GUIDANCE
3.0	<p>Prior to providing services, respice providers and adult household members must pass the following criminal background checks:</p> <ul style="list-style-type: none"> A. South Carolina State Law Enforcement Department Check B. South Carolina State Law Enforcement Department Sexual Offender check C. South Carolina Department of Social Services Central Registry of Child Abuse and Neglect check. D. Driver's license checks if job duties require transportation of people receiving services. E. FBI check if respice home serves children (below age of 17 years old) 	<p>No person may provide respice or live in a licensed respice facility who has been convicted, pled guilty or nolo contendere to:</p> <ul style="list-style-type: none"> A. Abuse, neglect or mistreatment of a consumer in any health care setting; B. An "Offense Against the Person" as provided for in Chapter 3, Title 16; C. An "Offense Against Morality or Decency" as provided for in Chapter 15, Title 16; D. Contributing to the delinquency of a minor as provided for in Section 16-17-490 E. The common law offense of assault and battery of a high and aggravated nature; F. Criminal domestic violence, as defined in Section 16-25-20 G. A felony drug-related offense

		<p>under the laws of this state; and</p> <p>H. A person who has been convicted of a criminal offense similar in nature to a crime previously enumerated when the crime was committed in another jurisdiction or under federal law; has a substantiated history of child abuse and/or neglect and/or convictions of those crimes listed in SC Code 20-7-1642 and/or is listed on the SC Sex Offender Registry.</p> <p>South Carolina Code of Law Section 44-7-2910; Article 23. Criminal Record Checks of Direct Care Staff</p>
3.1	<p>Respite providers must be:</p> <p>A. Physically and mentally able to implement the person's plan care</p> <p>B. Free from tuberculosis</p>	<p>Physical exam by a licensed physician, licensed physician's assistant, Licensed Nurse Practitioner.</p> <p>TB test initially and repeated annually.</p>
	CARE & SUPERVISION	GUIDANCE
4.0	<p>Prior to providing respite services, the caregiver/respice provider must be provided a Plan of Care that identifies essential information to maintain the person's health, safety and welfare.</p>	<p>Information must be included on handling illnesses or injuries that might occur during the respice stay.</p> <p>The Plan of Care is updated as needed as determined by the person normally providing the care and supervision at home to ensure the Plan of Care is current at all times. A copy of the Plan of Care is on-site & easily assessable for support person.</p>
	HEALTH SERVICES	GUIDANCE

5.0	People receiving respite must be free of communicable diseases.	<ul style="list-style-type: none"> • TB screening prior to entering facility. If a second admission occurs within six months of the first admission, TB test is not repeated. • Annual physical exam
5.1	Medications/treatments are taken safely and accurately, as prescribed.	Medication has not expired There are no contraindications, i.e. no allergy for the drug Given at: <ul style="list-style-type: none"> • Proper time • Prescribed dosage • Correct route
5.2	If respite is provided during mealtimes, people must be offered planned meals which: <ol style="list-style-type: none"> A. Constitute a well balanced diet B. Served at regular times comparable to normal mealtimes in the community C. Served in appropriate quality, form, temperature and with appropriate utensils. D. Special and modified diets must be served as instructed. 	