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FROM: Susan Kreh Beck, Ed.S., NCSP *SUS*
 Associate State Director-Policy

RE: Revised Directive 534-02-DD

DATE: November 13, 2014

The below-mentioned department directive was recently revised and is now being circulated for comment. Please reference the table below for the number, name, and status of the directive.

Reference #	Directive Title	Status	Applicability
534-02-DD	Procedures for Preventing and Reporting Abuse, Neglect, or Exploitation of People Receiving Services from DDSN or a Contract Provider Agency	Revised-DRAFT	DDSN Regional Centers, DSN Boards and Contracted Service Providers

The Adult Protection Coordinating Council (APCC) has recently developed a training curriculum for Abuse, Neglect and Exploitation of the Elderly and other Vulnerable Adults in South Carolina. This training is based on the Omnibus Adult Protection Act (OAPA). The OAPA Power Point presentation is available in addition to the training manual. All DDSN Regional Centers and contracted providers will be required to use this training for all staff, **effective immediately.**

In addition, DDSN has developed an Abuse, Neglect and Exploitation (AN&E) comprehension test which must be administered to each employee at the time of training. A copy of the

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comprehension test must be maintained in the employee's file as evidence of this training. The new manual, presentation, and additional resources are available on the DDSN Website <http://www.ddsn.sc.gov/about/Pages/HowToReportAbuse.aspx>. The directive has also been revised to reflect the new mandatory training and will be **effective immediately**, concurrent with the 45 day review period which will allow further input from providers.

In addition, providers are reminded that all locations must display posters with contact information for reporting Abuse, Neglect and Exploitation. These posters were also developed by the APCC as part of the Omnibus Adult Protection Act. The posters must be in a location that is easily referenced and visible for all employees. Posters related to the Elder Justice Act must also be present in ICF/IID settings. Only the most current edition (2011) should be displayed.

If you have any questions about the new mandated ANE training or the required posters, please contact Ann Dalton at adalton@ddsn.sc.gov by December 29, 2014. Thank you.